**Here On Time Every Day!**

**Increasing Attendance, Day by Day**

This year, my goal is to support attendance of all students with a program called ***Here On Time Every Day***. This will be a small group activity for students whose attendance is of concern. I will meet with students individually about their attendance, and contact the parents. In addition, I will put the student on the ***Here On Time Every Day*** program in which they will have to check in with me in the morning on their way to homeroom to notify me of their attendance each day. In doing this, students will be assigned a numbered card that they will flip over signaling their attendance. An attendance chart will be maintained for each student, and progress rewarded by the counselor who will also notify the parents of the progress.

Should no progress be made, the counselor will contact the parents and meet with the parents and the student (and the team if available) about the issue. Should the attendance issue continue, Jennifer Johnson will be notified for further action, supported by the counselor.

**Mrs. Lang, School Counselor Ext. 34208**